

AMS/FAST CHANGE REQUEST (CR) COVERSHEET

Change Request Number: 23-24

Date Received: 12/20/22

Title: Real Property Templates & Samples- Contract Templates and File Checklists

Initiator Name: Stacie Huelsbeck

Initiator Organization Name / Routing Code: Procurement Policy Branch, AAP-110

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Policy and Guidance: (Please check only one box)

- | | |
|---|---|
| <input type="checkbox"/> Policy | <input type="checkbox"/> Procurement Tools and Resources |
| <input type="checkbox"/> Guidance | <input checked="" type="checkbox"/> Real Property Templates and Samples |
| <input type="checkbox"/> Procurement Samples | <input type="checkbox"/> Procurement Clauses |
| <input type="checkbox"/> Procurement Templates | <input type="checkbox"/> Real Property Clauses |
| <input type="checkbox"/> Procurement Forms | <input type="checkbox"/> Other Tools and Resources |
| <input type="checkbox"/> Procurement Checklists | |

Summary of Change:

The change removes and replaces 9 contract templates and 3 contract file checklists.

Reason for Change:

The change updates contract templates to reflect approved clause changes within the Real Property Contract Templates. The change also updates file checklists to address administrative and typographical errors.

Development, Review, and Concurrence: AAQ-900 and AAP-110

Target Audience: Real Estate Contracting Workforce

Briefing Planned: No.

ASAG Responsibilities: None.

Section / Text Location:

On Real Property Templates & Samples:

https://fast.faa.gov/RPF_Real_Property_Templates_Samples.cfm, remove and replace 9 contract templates and 3 file checklists as shown on the attached.

The redline version must be a comparison with the current published FAST version.

☒ I confirm I used the latest published version to create this change / redline

or

☐ This is new content

Links: https://fast.faa.gov/RPF_Real_Property_Templates_Samples.cfm

Attachments: Real Estate Contract Templates (under Section header "Real Estate Contract Templates & Certifications")

Contract Template- Antenna and Equip Space Lease.docx

Contract Template- Off Airport Land Lease.docx

Contract Template- On Airport Land Lease.docx

Contract Template- On Airport MOA.docx

Contract Template- Outgrant License.docx

Contract Template- Outgrant Permit.docx

Contract Template- Perpetual Easement.docx

Contract Template- Restrictive Aerial Easement.docx

Contract Template- Standard Space Lease.docx

Real Estate File Checklists (under section header "Real Estate File Set Up & Misc.")

File Checklist- Land Lease Off Airport.docx

File Checklist- Land Lease On Airport.docx

File Checklist- Restrictive Aerial Easement.docx

Other Files: N/A.